

SECTION 2

EXECUTIVE SUMMARY

Type of Partnership. We propose that Cott Systems be considered as the full service systems provider for the Jefferson County Clerk. Cott Systems is submitting a proposal for all aspects of the RFP except, the Redemptive Deeds module. Our hardware recommendation is based on our site visit, the RFP requirements and our experience with other counties with similar recording volume as Jefferson County. We will attempt to utilize as much of the existing hardware as feasible. The software and services include; application software, data and image migration, implementation, end-user training, and total on-going software support. In Section 8, we have presented several options for payment. They include a lump sum payment as well as 3-year and 4-year financing options. At the end of the agreed upon term the County will own a single site perpetual license to the application software.

System Sizing: Our proposal presents a hardware configuration capable of storing approximately 7 million images. This will easily accommodate the historical data from 1989 and images from 1998 with capacity for future growth. We have proposed (6) Resolution user licenses with the ability to accommodate unlimited users who may want to view information on the Intranet and/or Internet.

System Architecture. Our applications are built around Microsoft Windows DNA specifications. The underlying architecture integrates Internet, client-server and PC models of computing to provide a stable, scalable, standards-based platform. The software is developed using Microsoft's Visual Basic 6.0, Java, COM+, ASP.net and .net Framework 2.0. The database engine supports Microsoft SQL Server 2003. Windows XP is preferred for the desktop workstations.

Application Software. Resolution is a suite of integrated land records management applications that provides our clients with a comprehensive solution to efficiently manage all records entrusted to their care. The version being proposed has been designed to address the specific requirements for West Virginia County Clerks and has evolved over the years through valuable input from our existing West Virginia customers. Secure public access to data and images is provided via our web browser-based search application. The Resolution product suite provides the user the opportunity to re-engineer the document workflow process to gain greater efficiencies, thus reducing the recording backlog and increasing customer service. Included with Resolution is a comprehensive data analysis and reporting system. A narrative description of the software is included in Section 5.

Migration of Existing System Data and Images. Cott has successfully converted data and images from in-house systems as well as other vendor supported systems for over 25 years. We are confident in our ability to successfully migrate your existing system's data and images to the new Resolution software solution. Although every migration project has its own unique challenges, we are currently working with data from your current vendor, Software Solutions,

generated from the IBM AS400 based software with our existing customer in Putnam County, WV. In addition, our proposal includes the migration of historical data from 1942-1988. This data was created from a Cott legacy system and a re-index project.

System Support. Cott Systems will be the single point of contact for all application software support issues and hardware we are providing. Our technical support department is dedicated to providing our clients with premier customer service, comprehensive training programs, and on-going systems support for all software issues. Our support organization is a solid team of people with outstanding experience in their area of focus. The average tenure of Cott Support personnel is nine years.