

# Elections 2008

## Jefferson County's Gatekeepers of Democracy

### Poll Worker Information

## Eligibility

To be eligible to serve as an Election Official (poll worker), you must be:

- A U.S. citizen
- A resident of Jefferson County
- A registered voter in the political party for which appointed
- Of good understanding and capable of performing duties
- Must be able to read and write the English Language
- 18 Years of age and older



## Responsibilities

Election Officials have many responsibilities and perform several tasks on Election Day, including:

- Opening the polling place in the morning and closing it at night
- Setting up election equipment
- Providing assistance to voters
- Signing in voters
- Verifying voter qualifications
- Distributing ballots
- Operating voting equipment
- Filling out forms
- Processing and transmitting votes at the end of the day

## Compensation

Poll Workers receive a total of \$300 for their work. That includes \$175 for working the entire Election Day and \$125 for successfully completing a 3 hour training workshop prior to the election. Supply Commissioners will be paid an extra \$50. You must attend training and work the election to be paid.

## Hours



Poll Workers work long hours, arriving at the polling place at 5:30 am and working until the precinct votes are counted and transmitted after the polls close at 7:30 pm. (Expect to stay 45 minutes to 1 hour after this election)

## Interested Citizens Please Contact:

### Jennifer S. Maghan

Jefferson County Clerk

[jmaghan@jeffersoncountywv.org](mailto:jmaghan@jeffersoncountywv.org)

ON THE WEB:

[jeffersoncountyclerkwv.com](http://jeffersoncountyclerkwv.com)

IN PERSON :

100 East Washington Street  
Charles Town, WV 25443

### Voter Registration Office

Deputy Clerk Nikki Painter 304-728-3246

Email- [npainter@jeffersoncountywv.org](mailto:npainter@jeffersoncountywv.org)

Deputy Clerk Wendy Evangelisti 304-728-3386

Email- [wevangelisti@jeffersoncountywv.org](mailto:wevangelisti@jeffersoncountywv.org)

